

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
April 30, 2019

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

Superintendent’s Report

- HBS Green Ribbon Recognition
- Final Budget Adoption
- Superintendent’s Goals Presentation

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.

5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

- T.Y. Email– Student Matter

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 RMS Discipline Report January 31 - April 5, 2019

MINUTES

Motion to adopt 2.01 - 2.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes April 9, 2019.

2.02 Motion to approve the Executive Session Meeting Minutes April 9, 2019.

FINANCE/FACILITIES
Committee Report

Motion to adopt 3.01- 3.07

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **April 11, 2019** through **May 1, 2019** for a total amount of **\$155,432.88**.
 (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule as of April 30, 2019** for a total amount of **\$3,581.79**.
 (Attachment 3.02)

3.03 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education ("Board") seeks to increase security at schools; and

WHEREAS the Board has funding in its General Fund for a security project; and

WHEREAS there is proprietary software designed by Critical Response Group, Inc. to prepare district-wide security mapping and real-time access for first responders; and

WHEREAS the use of a different vendor and/or software for the security project would unnecessarily escalate the costs and lose the interconnectability with local first responders and the County of Hunterdon who have this proprietary software installed, defeating the purpose of public contracting laws;

NOW, THEREFORE BE IT RESOLVED that the Board hereby authorizes the proprietary purchase of district-wide mapping services not to exceed \$11,000.00 from an authorized vendor for Critical Response Group, Inc. software to effectuate this means.

- 3.04 Resolved to renew the District’s employee insurance benefits with AmeriHealth and Horizon Dental for the 2019-20 school year.
(Attachment 3.04)
- 3.05 Motion to approve the following resolution adopting the 2019-20 Budget:
BE IT RESOLVED that the budget be approved for the 2019-20 School Year and that the Superintendent and the SBA/Board Secretary be authorized to implement the following final budget and present the A4F request of school taxes to the Township of Readington.
(Attachment 3.05)

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL 2019-20</u>
Total Expenditures	34,004,963	389,650	2,010,376	36,404,989
Less: Anticipated Revenues	4,438,511	389,650	9,506	4,837,667
Taxes to be Raised	29,566,452	0	2,000,870	31,567,322

- 3.06 **Approval of the Adoption of Tuition Rates for 2019-20**
BE IT RESOLVED to establish the following tentative tuition rates for the 2019-20 school year:

Kindergarten	\$18,883
Grades 1-5	\$20,423
Grades 6-8	\$21,098
*Learning Language Disabled	\$31,358
*Autism	\$102,456
*Preschool Disabled (part time)	\$16,148
*Preschool Disabled (full time)	\$37,908

** Rates listed subject to modification based on actual needs required for the Individualized Educational Plan of the student(s).*

- 3.07 **WHEREAS**, the Readington Township Board of Education (“the Board”) advertised for bids for the Security Vestibule Renovations Project at Readington Middle School, Holland Brook School, Whitehouse School, and Three Bridges School (“Project”); and
- WHEREAS**, on April 24, 2019, the Board received bids for the Project as set forth in the attached bid tabulation; and
- WHEREAS**, the low bidder, DeSapio Construction, Inc. (“DeSapio Construction”), submitted a base bid in the amount of \$792,400, together with Alternate No. 1 in the amount of \$5,000, for a total contract sum of \$797,400; and
- WHEREAS**, the bid submitted by DeSapio Construction is responsive in all material respects and it is the Board’s desire to award the contract for the Project to DeSapio Construction.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board hereby awards the contract for the Project to DeSapio Construction in a total contract amount of \$797,400.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

EDUCATION/TECHNOLOGY
Committee Report

Motion to adopt 4.01- 4.07

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to adopt the following additional field trip for the 2018-2019 school year:

SCHOOL	GROUP	TRIP	LOCATION	COST TO PARENT
RMS	Grade 6	Solberg Airport	Readington	\$0.00

4.02 Motion to approve and ratify home instruction for student H-184 effective April 4, 2019 through June 4, 2019.

4.03 Motion to approve and ratify home instruction services for student H-191. Services to be provided by Professional Education Services, Inc. for 5 hours per week at a rate of \$30.00 per hour.

4.04 Motion to approve the following novels for the 2018-2019 school year:

BOOK TITLE	GRADE
<i>The Iron Trial</i>	6 th Grade Honors
<i>The War Below</i>	6 th Grade Honors

4.05 Motion to apply for and accept the following grants:

SCHOOL	FROM	AMOUNT	USED FOR
RMS	Future City of New Jersey	\$400.00	STEM supplies - Mrs. Freeman's enrichment and gifted & talented class
HBS	HSA	\$44.97	Pods - Mrs. Haberkern's 5th grade class
HBS	HSA	\$129.86	Chairs - Mrs. Padavano's 4th grade class
HBS	HSA	\$1150.00	Marker Tables - Mrs. Winter's 5th grade class

4.06 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Emiri Shintani	Rutgers University-Mason Gross School of the Arts/Student Teaching	Laurie Levesque/TBS (Fall) John Hylkema/RMS (Spring)	Fall Semester 2019 – 2 Days a Week Spring Semester 2020 – 5 Days a Week

- 4.07 Motion to approve Hunterdon County ESC to provide Nursing Services on an as needed basis from May 1- June 30, 2019 at a rate of \$50.00 per hour for a Registered Nurse and \$65.00 per hour for a Certified School Nurse, and to authorize the Business Administrator to execute contract for said services including trip coverage.
(Attachment 4.07)

PERSONNEL
Committee Report

Motion to adopt 5.01 - 5.06

Motion: **Second:** **Roll Call Vote:**

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to approve and ratify Gargi Adhikari and Catherine Patrick to provide home instruction for student H-184 for 10 hours per week collectively at their contractual rate.

- 5.02 Motion to approve Jill Komosinski, Substitute Nurse, to attend the RMS dinner dance on June 7, 2019 at her contractual rate not to exceed 5 hours.

- 5.03 Motion to approve the following chaperones for school events at Readington Middle School at their contractual rate for the 2018-2019 school year:

Victoria Fulmer	Charlyn Lynch
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- 5.04 Motion to approve the attached salary guide for Transportation Bus Aide/Cafeteria Aide starting July 1, 2019.
(Attachment 5.04)

- 5.05 Motion to approve the following new job descriptions:
(Attachment 5.05)
- Supervisor of Curriculum & Instruction (SEL and Special Projects)
 - Literacy Coach

- Math Coach

- 5.06 Motion to amend the following job description:
(Attachment 5.06)
- Supervisor of Special Services

COMMUNICATION
Committee Report

UNFINISHED BUSINESS

- Affordable housing

NEW BUSINESS FROM BOARD

- Memorial Day

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent's evaluation for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

ADJOURNMENT

Motion to Adjourn at

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	